Applications are currently being accepted to establish a pool of qualified applicants. Applications for this position will be accepted on a continuing basis through 4/30/16.

University Club Waiter, UAS1452
Casual Worker
University Club

Salary Range: $9.00 - $11.00/Hourly depending on qualifications and experience.

Work Schedule: On-Call, hours to be determined; non-exempt position. This position is not eligible for benefits.

Essential Functions: The incumbent takes orders from customers and engages in providing courteous and rapid service to all guests. Duties include but are not limited to: presents menu; answers questions, and makes suggestions regarding food and service; writes order on pad and memorizes order; relays order to kitchen clearly on POINT OF SALES SYSTEM and serves courses from kitchen and service bars; observes diners to respond to any additional request and to determine when meal has been completed; ladles soup, brews coffee, and performs other services as determined by establishment’s size and practices; totals bill on POINT OF SALES SYSTEM and accepts payment; clears and resets counter or tables at conclusion of each course; and performs other related duties as assigned.

Requirements: A completed UAS employment application is required. Incumbent must possess: high school diploma or general education degree (GED); or one to three months related experience or training; or equivalent combination of education and experience. Training will be provided. Ability to read and comprehend simple instructions, short correspondence, and memos; write simple correspondence; effectively present information one-on-one and in small groups, i.e. customers, clients, and other employees of the organization; ability to: calculate figures and amounts such as discounts; and the ability to apply common sense to carry out detailed but simple written or oral instructions. To perform this job successfully, the incumbent should have knowledge of the Point of Sale (POS) system. Incumbent must also demonstrate an interest or ability in working in a multicultural/multiethnic environment. Fingerprints will be taken and checked by the California Department of Justice and FBI.

Physical Demands:
While performing the duties of this job, the incumbent is regularly required to stand; walk; use hands to finger, handle of feel; reach with hands and arms; balance; stoop, kneel or crouch; talk or hear; taste or smell. The incumbent might be required to lift and/or move up to 40 pounds. Specific vision abilities required by this job includes close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Review of applications/resumes will begin October 18, 2015 and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received. A completed UAS employment application is required:
http://www.calstatela.edu/univ/uas/hrmformtemp.php

You may apply to: uashr@cslanet.calstatela.edu or mail to: Cal State LA University Auxiliary Services Inc., 5151 State University Drive, GE 310, Los Angeles, CA 90032-8534.
Cal State LA University Auxiliary Services, Inc. is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex including sexual orientation and gender identity, national origin, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law.