Date: May 30, 2014

Student Assistant, UAS1406 (Four Positions available)
Golden Eagle Hospitality

Salary Range: $9.00 - $12.00/Hourly depending on experience.

Work Schedule: Hours to be determined. Non-exempt classification.

Essential Functions: The incumbent will work and report directly to the Food Service Director of the Golden Eagle Hospitality. The incumbent will work in a work in a fast paced high pressure environment. Occasionally work at the Housing dining hall.

Requirements: A completed UAS student employment application is required. Must be a current student at CSULA at the time of employment. Incumbent must be proficient in Microsoft applications – Word, Excel and Publisher. Incumbent must speak clearly on the phone and take messages; perform light administrative duties while working within a fast paced kitchen atmosphere; self-starter; maintain a positive and cooperative attitude in dealing with staff, customers and the campus community; possess strong customer service skills; and perform other duties as assigned.

Review of applications/resumes will be begin on June 6, 2014 and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received. A completed UAS Employment Application is required. You may apply to: uashr@calstatela.edu or mail to: Cal State L.A. University Auxiliary Services, Inc., 5151 State University Drive, GE 310, Los Angeles, CA 90032 - 8534.

UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance to the UAS Human Resources Department. UAS is an Affirmative Action/Equal Opportunity Employer.