Executive Order 1097 provides students a systemwide procedure to file complaints alleging violations of the California State University (CSU) systemwide policy prohibiting Discrimination, Harassment, Retaliation, Sexual Misconduct, Dating or Domestic Violence or Stalking against students by the CSU, Employees, other Students, or Third Parties. **Please fill in all of the information requested below as completely as possible and attach additional pages to this form, if necessary.**

**STUDENT COMPLAINT FORM**

CSU Campus ___________________________ Work Phone ___________________________

Last Name ___________________________ First Name ___________________________ MI

Cell Phone ___________________________ Home Phone ___________________________

Mailing Address ___________________________

City ___________________________ State ___________ Zip Code ___________

Best time to call: AM/PM ___________________________

E-mail ___________________________

Currently a CSU Student? □ Yes □ No Last CSU Registration Date ___________________________

Currently a CSU Applicant? □ Yes □ No Last CSU Application Date ___________________________

Was Early Resolution sought? □ Yes □ No If yes, with whom: ___________________________ Date ___________________________

Indicate the type(s) of complaint being filed: □ Discrimination □ Harassment □ Retaliation

□ Sexual Misconduct □ Dating Violence □ Domestic Violence □ Stalking

If you are filing a Discrimination or Harassment complaint, indicate the protected status(es) that was/were the basis(es) of the alleged Discrimination or Harassment. (Please select all that apply):

□ Race/Color □ Religion □ Sexual Orientation □ Medical Condition

□ National Origin/Ancestry □ Gender/Sex □ Disability □ Genetic Information

□ Marital Status □ Gender Identity/Expression □ Military/Veteran Status □ Age

If you are filing a Retaliation complaint, indicate the activity(ies) you engaged in that was/were the basis(es) for the alleged Retaliation.

______________________________
1. Identify the Respondent(s) against whom your complaint is made. For each Respondent, provide the identifying information requested below. Attach additional pages to this form if necessary.

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<th>Respondent(s) name:</th>
<th>Relationship/Association with the campus:</th>
<th>Relationship/Association to you:</th>
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2. Describe the incident(s) or events(s), date(s), time(s), and location(s) giving rise to your complaint. Attach additional pages to this form, if necessary.

3. Describe the specific harm you have suffered resulting from the incident(s). Attach additional pages to this form, if necessary.

4. What did you or others do to try to resolve the complaint? What was the outcome?
STUDENT COMPLAINT FORM

5. Identify individuals who may have observed or witnessed the incident(s) that you described.

Last Name  First Name  MI  Telephone
Position/Job Title
E-mail

Last Name  First Name  MI  Telephone
Position/Job Title
E-mail

6. Do you have any documents or electronic communications (including text messages or email) that support your complaint?

☐ Yes  ☐ No  (Please list and attach a copy.)

7. Do you have any physical evidence (such as photographs, videos, blood tests or rape kits) that support your complaint? (Please describe)

8. Describe the outcome(s) you expect from filing your complaint. Be as specific as possible.

You may elect to have an Advisor present at meeting(s) and/or interview(s) which may be a Sexual Assault Victim’s Advocate. If you indicate you will have an Advisor, you are authorizing that individual to accompany you to any meeting(s) and/or interview(s) regarding this complaint. The role of the Advisor is limited to observing and consulting with you.

9. If you will be accompanied by an Advisor, provide the name and telephone number.

Last Name  First Name  MI  Telephone
Position/Job Title
E-mail

CERTIFICATION

I certify that the information given in this complaint is true and correct to the best of my knowledge or belief.

Print Name of Student
Signature of Student
Date

For University Use Only:  Date Complaint Received  Signature