Students who have not paid registration fees:

- Please see the “Fees” page for payment instructions.
- The last day to pay fees and gain access to GET for the Winter 2016 Quarter is January 19, 2016.

## ADDING AND DROPPING CLASSES

### 1st Week of Quarter

Jan. 4 – 19

- **To add open, nonrestricted classes**, you must use GET.
- **To add closed classes**, you must obtain instructor permission. Upon granting permission, faculty will submit your name to the department/division office. Your instructor will tell you when the entry will be complete, and you will have **THREE** days to confirm your enrollment by registering for the class through GET. If you have not registered for the class after **THREE** days, access will be dropped.
- **Faculty** may opt to drop officially enrolled students who do not attend the first class meeting. The student is always responsible for the outcome of his/her class schedule.
- **Faculty** may choose to drop officially enrolled students if they determine that the students do not meet the course prerequisite(s).
- **To drop classes**, you must use GET.